

[illegible]



# Shorefields School

*'Learning and achievement for all'*

## School Swimming and Hydrotherapy Policy

### Overall Aims

As a governing body, senior leadership team, swimming co-ordinator and staff team, we are extremely committed to the implementation of safe swimming under HSG179 guidance set out by the Health and Safety Executive (HSE), for managing swimming pools and understand our duty of care towards; staff, pupils and the visiting public. As a school we wholly believe in "Learning & Achievement for All" and understand that safe swimming provides several opportunities for this.

### Provision of Swimming

Shorefields School offers three strands of swimming provision to its pupils these include; "Hydrotherapy", "Water Confidence" and "Swimming Lessons". These provision strands are individualised based on each individual need and their Education Health Care Plan (EHCP) provision under the Equality Act 2010.

<b>Hydrotherapy Based at Shorefields</b>	<b>Water Confidence Sessions Based at Public Pools</b>
Learners with complex needs and with provision for hydrotherapy as stated within their EHCP or learners in the EYFS stage at Shorefields.	All pupils will have opportunity throughout their time at school to access public swimming pools for water confidence sessions where appropriate.
<b>Swimming Lessons Based at Public Pools</b>	<b>Water Confidence Swimming Lessons</b>
Identified pupils will have access to swimming lessons at Public Pools when sessions become available. Sessions are often rotated around key classes and only operate in the winter months.	Pupils in SS1/B1 will have opportunity throughout their time at school to access water confidence sessions to get them ready to go to swimming lessons at public pools.

### Consent

All parents/carers are asked at admission to sign to give permission for swimming activities to be undertaken at both on site or off site locations. Parents may withdraw consent for swimming in writing at any time to the school office. Additionally if parents/carers wish for their young person to be supported with a family swim aid (instead of school swim aids where appropriate), they additionally sign to agree to say that the swim aid meets national recommended standards and will maintain its upkeep.

## Swimming Kit

All pupils and staff have a responsibility to wear appropriate clothing for swimming sessions. It is recommended for female staff members, pupils and the public to wear an all in one swimsuit. It is recommended that male students, staff and public wear swim shorts. We understand that many of our pupils, due to their medical conditions, are incontinent. We therefore ask parents/carers to purchase approved swim wear from Splash About, or other approved providers, alternatively provide swim nappies to help our infection control procedures. This will ensure that Shorefields School continues to operate and maintain the swimming pool levels as set out by the Pool Water Testing Advisory Group (PWTAG). For health and safety reasons all pupils/ staff with long hair are asked to tie their hair up before entering the pool.

## Pool Safety Team

As a governing body and senior leadership team we have the following pool management team in school with responsibility for swimming pool management at Shorefields School. Relevant staff members receive training relevant to their specific job. Training includes and is not exhaustive to; National Pool Supervisors Qualification (NPSQ), COSHH, Pool Plant Operations as well as nationally recognised lifesaving awards.

Staff Member	Position	Area Of Responsibility
Jennifer Grotier	Head Teacher	Overall Responsibility
Ryan Bruce	Assistant Headteacher	Pool Safety Operating Procedures- including NOP, EAP, SSOW and RA Risk Assessments (including pupils for swimming) Pool Plant Operations External Pool Swimming Procedures
Peter Bloomfield	Site Manager	Pool Plant Operations Pool Maintenance COSHH
James Baker	Assistant Site Manager	Pool Plant Operations Pool Maintenance
Michelle Glover	School Business Manager	Pool Budgeting
Lesley Crowe	Business Support	Manual Handling/ H&S

## Contributions

Learners swimming off site for water confidence or swimming lessons will be charged prior to commencement of the activity.

## Health & Safety Management Arrangements

Shorefields School continues to provide outstanding provision and exemplary health and safety procedures. It therefore recognises its responsibility as a corporate body to protect; employees, themselves, school pupils and the public as set out within Sections; 2, 3, 7, 37 of the Health and Safety at Work Act 1974.

As a pool operator we strive to maintain a safe working environment which can be enjoyed by; pupils, the public and staff. We recognise and understands that *“drowning is the 3rd leading cause of unintentional injury/death worldwide, accounting for 7% of all injury-related deaths”* according to the World Health Organisation (2018). Furthermore it understands that annually there are an estimated 360,000 deaths

and those at particular risk are children. To provide a safe and enjoyable swimming opportunity, Shorefields School adhere to guidance and have in place the following documentation to reduce the risks;

- Pool Safety Operating Procedures (PSOP)
  - Normal Operating Plan (NOP)
  - Emergency Action Plan (EAP)
    - Risk Assessments
  - Safety Systems Of Work (SSOW)
  - Individual Pupil Risk Assessments

In addition to this Shorefields School continue to ensure that they have appropriately trained staff in lifesaving rescues, to maintain a safe operating environment.

When writing and adhering to these guidelines and legislations, Shorefields School takes into account and regularly receives updates to ensure they are following the following guidelines;

- HSG179 Health & Safety In Swimming Pools
  - Health & Safety at Work Act 1974 (HASA)
- HSG274 Legionaries Disease: Technical Guidance
  - HSG282 The Control Of Legionella
- Management of Health & Safety at Work Regulations 1990 (MAHASAW)
  - Control Of Substances Hazardous to Health 2002 (COSHH)
    - Pool Water Testing Advisory Group (PWTAG)
  - Personal Protective Equipment Regulations 1992 (PPE)
    - Manual Handling Operations 1992 (MHO)
- Provision and Use of Work Equipment Regulations 1998 (PUWER)
  - Lifting Operations and Lifting Equipment Regulations (LOLER)
    - DFE Keeping Children Safe In Education
      - Equality Act 2010
    - Essex County Council Guidelines
- Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013 (RIDDOR)
  - Regulatory Reforms Fire Safety Order 2005 (RRFSO)

## Private Hire

It is recognised locally that there is a need for hydrotherapy provision to be offered. Therefore in accordance with the schools Lettings Policy, the hydrotherapy pool will be subject to private let on occasions to the benefit of the local community.

The school pool is intended predominantly for the use of school pupils who are often unable to access public swimming facilities. Any outside agencies who wish to access the pool must follow the appropriate procedures as set out by the school.

Further information regarding these procedures is available from the school office. All community users of the pool are responsible for determining their own safety arrangements including risk assessments. These must be made available to the head teacher and meet the schools PSOP requirements before a hire agreement is put into place. Where the hirer cannot evidence that a member of staff is suitably trained in a recognised Pool Safety Award qualification, a member of Shorefields staff can be provided at an additional cost.

## External Pool Procedures

As set out within our provision many pupils access swimming off site, comprehensive Risk Assessments of the facilities are undertaken and produced before learners commence swimming activities. All school procedures for swimming are followed unless stated within the individual risk assessment for that establishment.